



WHOLESALE TO THE PUBLIC

AUCTION QUICK GUIDE

Tel: 011 258 9898 (Johannesburg)

Tej: 031 263 1800 (Durban)

Tel: 021 5252700 (Cape Town)

Website: www.burchmores.co.za

PLEASE NOTE COMPULSORY DOCUMENTS REQUIRED ON REGISTRATION

ORIGINAL OR CERTIFIED COPIES OF ORIGINAL

- **The final catalogue at the auction is subject to change - This list should be used as a guide only**
- **Burchmore's reserves the right to remove a vehicle from the catalogue without notice.**
- **The Auction Guide contains detailed information about bidding at an auction.**

REGISTRATION DEPOSIT AMOUNT

R 5 000 deposit per vehicle. If you are planning to buy more than one vehicle, you have to pay a R 5 000 deposit for each vehicle

PAYMENT OF R5 000 DEPOSIT

NO CASH OR PRIVATE/COMPANY CHEQUES are accepted on our premises for payment

- **BANK CHEQUES** made out to Burchmore's for **registration deposit of R 5 000 only** will be accepted.
- **ELECTRONIC TRANSFERS** – must reflect in Burchmore's bank account on the day of the auction.
- **CREDIT OR DEBIT CARD PAYMENTS** are accepted (For **registration deposit of R 5 000 only**) and not for payment of the balance of the vehicle

(Please note, this applies to the registration deposit)

SHOULD YOU NOT PURCHASE ANYTHING:

- Bank Cheques to be collected after the auction
- NB. EFT refunds will be refunded after 7 working days
- Credit card refunds are done **immediately after the auction** – which will reflect after 7 to 10 working days

**COMPULSORY FICA DOCUMENT REQUIREMENTS AT
REGISTRATION – ORIGINAL OR CERTIFIED**

Private/Individual - Documents Required:

- Green barcoded ID/Smart Card ID **and** Drivers licence or (Passport **and** Traffic register licence if you are not a SA Citizen)
- Proof of residence not older than 3 months (**Must be your physical address**) e.g
 - Utility Bill (Water & Lights) not older than 3 months
 - TV/DSTV Licence - not older than 3 months
 - Telephone account: Landline or cell phone account - not older than 3 months
 - ***Clothing accounts will also be accepted***
 - Rental Statements
- Proof of deposit (EFT payments must reflect on the day of the auction)

NB – Must be your physical address. PO Box or Private Bag numbers will not be accepted.

Buyers residing at someone else's premises may submit an affidavit with an ID copy of the owner of the premises.

Dealers and Companies - Documents Required:

- CK, CC or PTY Business Registration documents
- Green ID/Smart Card ID and proof of residence for each individual member of the business
- Proxy's ID/ Smart Card ID, Driver's licence and proof of address not older than 3 months
- VAT Documents
- Business Register Certificate (BRN Certificate)
- Business Letterhead/Affidavit authorising individuals to **bid on behalf of the business** with details of their names and certified copies of their green ID/ Smart Card ID
- Proof of address of the business not older than 3 months
- Proof of registration deposit
- Cipro printout (if provided – not older than 1 year)
- Letter from the business accountant/auditor/company secretary/director/authorised person, confirming the names of those holding 25% voting rights at general meetings
- FICA Documents of the entities/individuals above 25%

Sole Proprietor - Documents Required:

- Proof of address of the business not older than 3 months
- Owner's Green ID/Smart Card ID

- Letter on a business letterhead confirming the existence of the business as a sole proprietorship
- SARS Letter with Tax Number

Trust - Documents Required:

- Green ID/Smart Card ID of all Trustees
- Authorization letter to buy on behalf of the Trust
- Proof of address for the Trust not older than 3 months
- Trust Deed
- Letter of authority issued by the master of the high court
- Tax clearance certificate

Partnership - Documents Required:

- Partnerships agreement
- Partners Green ID/Smart Card ID and proof of residence not older than 3 months
- SARS Letter with Vat Number
- Proof of the business address not older than 3 months
- Business Letterhead/Affidavit authorising representative to **bid on behalf of the business**
- Proxy's ID/ Smart Card ID and Driver's licence
- Proxy's proof of residence not older than 3 months
- Business Register Certificate (BRN Certificate)

YOU MAY NOT REGISTER WITHOUT THESE DOCUMENTS

PROCESS AFTER AUCTION

Successful Bidder:

- Collect invoice after the auction
- EFT Payments must reflect as **CLEARED IN BURCHMORE'S BANK ACCOUNT** before releasing any vehicles
- No credit or debit card payments can be done for the balance of the vehicle
- **NO CASH** accepted on premises
- 14% VAT to be added to bidding price
- Admin Fee of **R 2500.00** PLUS VAT is charged on each asset sold E.g

• <u>Breakdown:</u>	Bid Price = R60 000
• <u>Plus:</u>	Adm Fee = R 2 500
• <u>Plus:</u>	VAT = <u>R 8 750</u>
• <u>Total:</u>	R71 250
• <u>Less:</u>	Deposit <u>R 5 000</u>
• <u>Amt Owing:</u>	R66 250

- Ensure all documents have been submitted before release.
- Affidavit authorizing someone else to collect vehicle as well as driver's licence and ID of person collecting the vehicle (If applicable)
- Affidavit stating that the customer purchased the vehicle on behalf of someone else as well as the person's id and proof of address (If applicable)
- Burchmore's will do a notification of change of ownership
- **The customer/business will be liable to do a roadworthy and licencing of the vehicle, and change of ownership**
- **Change of ownership must be done within 21 days**
- **PLEASE NOTE THE LAST DAY OF PAYMENT IS THE FIRST MONDAY AFTER THE AUCTION AT CLOSE OF BUSINESS**
- **Storage of R171 (Incl) per vehicle per day will be charged from Wednesday, if payment is not done by close of business on Tuesday.**
- **FAILURE TO MAKE THE DEADLINE AND FAILURE TO PAY FOR THE VEHICLE WILL RESULT IN THE SALE BEING CANCELLED, DEPOSIT OF R 5 000 BEING FORFEITTED, BEING BANNED FROM THE AUCTION CENTRE, YOU WILL BE LIABLE TO PAY 10% OF THE PURCHASE PRICE.**
- **VEHICLES ARE PURCHASED AS IS WITH NO DUTY TO REPAIR**

- Burchmore's will not entertain any claims for **FAULTS AFTER THE SALE.**
- See and judge for yourself **PRIOR** to bidding
- No cancelations will be allowed or entertained
- Please be advised that the description and mileage is purely an indication and should be used as a guide only and that you are responsible for validating the correct description & mileage.

Unsuccessful Bidder:

- Registration EFT deposit will be **refunded after 7 to 10 working days**
- Collect Bank Cheques after the auction
- Credit card deposits will be reversed immediately after the auction and will reflect in your bank account after 7 – 10 working days

**Burchmore's Banking
Details**

Burchmore's Sandton

Account Name	BURCHMORE'S CAR AUCTION SANDTON
Branch Name	STANDARD BANK BRAMLEY
Branch Code	004005
Account No	001769960
Account Type	CURRENT ACCOUNT

Burchmore's Cape Town

Account Name BURCHMORE'S CAPE TOWN
Branch Name STANDARD BANK PAROW CENTRE
Branch Code 001110
Account No 0000071598472
Account Type CURRENT ACCOUNT

Burchmore's Durban

Account Name BURCHMORE'S DURBAN
Branch Name STANDARD BANK BRIARDENE
Branch Code 003626
Account No 0000250760851
Account Type CURRENT ACCOUNT

Finance:

Finance is available to anyone who would like to finance their vehicle.

Contact Person:

Burchmore's Sandton – Rose Ramokoka (011) 258 9868

Burchmore's Cape Town – Michelle Jacobs (021) 525 2700

Burchmore's Durban – Wendy Makhanya (031) 263 1800



